University of Kelaniya

Kelaniya

PURCHASE ORDER

PO No : 2025/uksi/00740

...S PERIPHERALS (PVT) LTD.
12 SEP 2025
RECEIVED

From: Bursar,
University of Kelaniya,
Kelaniya.
Tel : 2911391, 2911397, 2910164
2914476

TO:
EMIS Peripherals (Pvt) Ltd
142, Yathama Building
Galle Road, Colombo 03
Colombo

773951123 fax : 112380580

GRANT	DATE	VOTE
RE_0601	2025-09-02	601

FACULTY	DEPARTMENT
Administration	Project Manager's Of
PROGRAMME	

REFERENCE:

Please Supply the items mentioned below to Project Manager's Office
University of Kelaniya on or before Due date:2025-10-02

ITEM CODE	DESCRIPTION	QTY.	UNIT PRICE (WITHOUT TAXES)	TAX	TOTAL VALUE
01133001	Pantum P3305DW/M7015DW DL/TL 425X - P3305dw/M7105 - 6000 pages	4	25,000.00	18,000.00	118,000.00

Dear Supplier,
Kindly note that delivery period 6-8 weeks
is unacceptable as you are the Authorized
Distributor for the said Toner.
Pls arrange from your side to deliver
relevant toners at the earliest, as ~~the~~ in
your quotation to supply the said Brand's
Printers, it was not mentioned of any issue
supplying Toners when requested.

Note:
1. Supplies division should be informed before delivering the goods.
2. Original invoice to be handed over to the Supplies Division. Copy of the same to be given to the relevant Department.
3. Invoice/Delivery Note need to be submitted to the Security at the entrance, before delivery the goods.

TOTAL 118,000.00

Prepared By

Checked By

Date

Bursar